

OSA/IPC

**NEWCASTLE-UNDER-LYME SCHOOL  
OFF-SITE ACTIVITY PARENTAL CONSENT**

PLEASE COMPLETE IN BLOCK CAPITALS

Student's Full Name:  Form:

Name of Parent/

Telephone Home:  Work:

**\*OPTIONAL SECOND EMERGENCY CONTACT**

Name:

Address:

Telephone Numbers: Home  Work:

NOTE: The person designated by you as an alternative contact should be someone whom you entrust to make decisions about your child on your behalf. This could involve permission for emergency medical treatment. The alternative contact would only be used if it proved impossible to contact you in a situation deemed by the staff in charge to be one of urgency.

Name, Address and Telephone Number of the Student's Doctor:

Please list any medical/dietary conditions of which the staff should be aware.

Please include any inhalers or epi-pens in addition to other treatments.

Please complete the next section from the information you have received from the party

Activity:  Dates:

Location:

Please sign the following sections of your acceptance and consent:

**A**

I have received and accepted written details of the above event and give my consent to

Name of Student:  taking part.

I have seen and accepted the relevant insurance cover.\*

Your Signature:  Name in Print:

**B**

I understand that the School rules and code of conduct will apply, regardless of age, and that my child will accept the authority of the accompanying members of staff and any rule they may apply, both in transit and at the location.

Your Signature:

Student's Signature:

\*Details of the School insurance policy (Cornhill Group) can be seen in the Bursar's Office.

C

EMERGENCY PROCEDURE

I understand that my son/daughter must be responsible for reporting any injury/illness to a member of the school staff or any instructor/supervisor. This report must be prompt and the cause and circumstances of an injury must be honestly declared.

As part of the code of practice I agree that my son/daughter must not willingly act in any irresponsible manner which may cause injury to themselves or other people.

In the event of a serious accident/illness I understand that all reasonable efforts will be made to contact me as soon as possible. If I cannot be contacted, I understand that attempts will be made to contact my nominated alternative contact who may make a decision on my behalf (if this option has been used).

If such attempts are inconclusive, I authorise the accompanying adult to take emergency decisions in relation to my child on my behalf, including signing permission for any treatment, including surgery. Such action would be taken on the advice of a qualified medical professional.

Your Name in Block Capitals:

Signature:

Date of Signing:

# travelcover for schools **benefits**

arranged by HSBC Insurance Brokers Limited, Schools Division, with ACE Europe providing protection for all Insured Persons involved in school trips. A summary of your cover is shown below...

## Benefits per Person

- **Medical and other Expenses**  
Up to £2,500,000 for medical and other expenses (excluding the first £30 of total expenses for each person and the cost of medication known to be required or to be continued whilst on the trip).
- **Cancellation or Curtailment**  
Up to £2,000 for cancellation or curtailment expenses (excluding the first £30 of each claim for each person).
- **Additional Accommodation and Travel**  
Up to £500 for additional accommodation and travel costs to reach the destination incurred following failure of public transport services or mechanical breakdown of the conveying vehicle within the United Kingdom, (excluding the first £30 of total expenses for each person).
- **Travel Delay**  
Up to a maximum of £90 (applies only to trips outside the United Kingdom of more than 24 hours duration)  
Departure from or return to the UK may be delayed and cover extends to provide a payment of £30 after 12 hours delay and further payments after additional delay periods of 24 hours up to a maximum of £90. The option also exists to cancel the journey after an outward delay of at least 12 hours and to receive payment for irrevocable transport costs, accommodation costs or additional travel costs and similar expenses incurred as a result of continuing the journey following such a delay but not exceeding £250 per Member.
- **Baggage and Personal Effects**  
Up to £2,000 for loss of or damage to baggage, clothing and personal effects, with a total valuables limit of £500 and a single article (including valuables) limit of £500. This section excludes the first £30 of loss following an occurrence whether involving one or more Members of the party.
- **Baggage Lost in Transit**  
Up to £100 for essential replacements where baggage is temporarily lost in transit for more than 12 hours.
- **Loss of Money**  
Up to £250 per pupil for loss of money, travellers cheques, tickets, etc., with a cash limit of £100 for pupils under 16. This limit is increased to £2,000 per teacher/organiser. This section excludes the first £30 of loss following an occurrence which involves one or more Members of the party.
- **Passport Expenses**  
Up to £250 for loss of passport expenses.
- **Personal Liability**  
Up to £2,000,000 personal liability cover. This section excludes liabilities of teachers/organisers specifically assumed under contract or agreement.
- **Personal Accident**  
£5,000 for death and loss of sight or limbs  
£25,000 for permanent total disablement } caused by accident
- **Passenger Protection Cover**  
Up to £2,000 passenger protection cover for loss of deposits or other charges paid in advance or the additional cost of completing or curtailing the trip due to insolvency of the Education Establishment through whom they booked.

## Other Sports/Activities

Most normal school sporting activities are included at no extra charge. However, motor cycling (other than mopeds or scooters hired during the journey), and flying (other than as a fare paying passenger in a fully licensed passenger carrying aircraft) or other aerial activities are excluded.

Mountaineering or rock climbing involving the use of ropes or guides, pot holing or caving necessitating the use of caving equipment or diving involving the use of external breathing apparatus are also excluded UNLESS THEY FORM PART OF AN ORGANISED SCHOOL ITINERARY WITHIN THE BRITISH ISLES ONLY.

REFER TO HSBC INSURANCE BROKERS LTD, SCHOOLS DIVISION IF ANY EXCLUDED ACTIVITIES ARE PROPOSED.

## Other Principal Exclusions

### All sections

- Radioactive contamination, nuclear explosion, sonic bang or war and kindred risks.
- The failure or fear of failure of any computer program, whether owned by the insured or not, to recognise or to correctly interpret or process any data as its true calendar date, or to continue to function correctly beyond that date.

But this exclusion shall not apply to Section 1 Personal Accident and Section 2 Medical and other Expenses.

### Personal Accident, Medical Expenses and Cancellation and Curtailment Sections

- Self-inflicted injuries, alcoholism, insanity or influence of drugs and willful exposure to danger (except in an attempt to save human life).
- Pregnancy commencing prior to the date of booking the trip unless the expected date of confinement is more than 3 months after the date of return.
- Travelling against the advice of any medical practitioner or for the purpose of obtaining medical treatment.
- Costs incurred for existing known medication.
- Persons who have received a terminal prognosis.
- HIV and/or any HIV related illness including AIDS.
- Circumstances known to the Proposer at the date of issue of the Policy as likely to give rise to cancellation or curtailment.

### Baggage and Personal Money Sections

- Losses not reported to police or transit authorities.
- Losses in excess of £100 per person in respect of valuables or money stolen from an unattended vehicle.
- Loss of money or loss of or damage to valuables in baggage whilst in transit by air and outside your control.
- Wear and tear, depreciation or deterioration in respect of baggage.

### 24 Hour ACE Assistance

- This is a 24 Hour English speaking emergency service. Any person covered under the Travelcover Policy may request assistance in the event of a medical/general emergency where there is a valid claim under the Policy.

0870 6070683

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ACE Insurance